

Semester Payment System

PLEASE NOTE THAT ALL THESE CHANGES WILL START IN FEBRUARY 2020.

Students who take lessons between Prime Time (3:30-9pm on weekdays) pay in the Semester System.

What is it?

For Prime Time students the year is divided up by Semesters. There are three Semesters in each year:

Winter Semester: (normally begins first week of January) this year it will be February 3 – March 31, 2020. See below re: March Break

Spring Semester: April 1 through June 19

Fall Semester: September 7 through December 4

The **Winter, Spring and Fall Semesters** are three months each.

For the holiday/vacation period between June 22 and September 4 as well as December 7-18, payment will be done as you've always done it via **Pay-As-You-Go** method.

How does payment work?

As of February 2020, Prime Time Students will pay lesson fees in blocks at the beginning of each Semester. Below is the table of **Winter Semester** fees as an example. To figure out how much you owe for the Winter Semester simply point to the day of the week you have your lesson on and move your finger to the column that shows the length of your lessons (30 min., 45 min. or 60 min.).

NOTE: Some students, like those on Mondays and Fridays will pay less than others when their lesson times overlap with holidays and teacher absences.

Keep reading...

Winter Semester: February 3 - March 31, 2020

Day of lesson	How many of this day Feb – Mar	Holidays/teacher absences*	Total lesson days in Winter Term	Semester Fee for 30 min. lessons	Semester Fee for 45 min. lessons	Semester Fee for 60 min. lessons
MON	9	-1 (Family Day)	8	8 x \$26 \$208	8 x \$39 \$312	8 x \$52 \$416
TUES	9	none	9	\$234	\$351	\$468
WED	8	none	8	\$208	\$312	\$416
THURS	8	none	8	\$208	\$312	\$416
FRI	8	-1 day away in Toronto	7	\$182	\$273	\$364

***Please give advanced notice by Feb. 1 if you will be away for March Break. If notice is given there will be no charge for the planned absence. Failure to provide notice of vacation related absence during March Break will result in a charge for that lesson. Lessons will otherwise continue through the break.**

This is how much you will pay for lessons in February and March this year. For the Spring Semester a new schedule will be sent out a week in advance. For every Semester payment will be received on the *first lesson of the term* OR in monthly installments paid on the *first lesson of each month*.

Cash, cheque or e-transfer will all still be accepted, with the option of paying with post-dated cheques. Please note that paying for each semester is a commitment and refunds will not be given should the student discontinue in the middle of the term.

3. Absences

All students will be allowed one make-up lesson per term. Signing up for lessons is a commitment and the onus is on parents and students to make every effort to be at their lessons regularly.

In the event a student will be absent and at least 24 hours notice is provided the student will get a lesson credit. Made-up lessons can happen during the term whenever there's an opening in the schedule or during the non-semester period between June 22 and September 4 as well as December 7-18. When a spot opens up in my schedule I will contact students by email and the first to respond can do their make-up then. Lessons missed by me will be issued a credit and made up as soon as possible. Lesson fees will be non-refundable unless I have to cancel.

4. Illness

Missed lessons due to illness will no longer be refunded. Anyone who is sick should refrain from coming to the studio. Sick students who come to the studio will be asked to return home. Students who wish to still have a lesson can do so over Skype at their scheduled time. The same policy applies to daytime students.